

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to	Executive
Date	15 October 2012
Subject	The Executive's Forward Work Programme
Portfolio Holder(s)	Cllr Bryan Owen
Lead Officer(s)	Deputy Chief Executive
Contact Officer	Huw Jones Head of Service – Policy (Tel. 01248 752108)
Nature and reason for reporting:	
To seek approval of the Executive's draft Forward Work Programme in accordance with the Council's Constitution.	

A – Introduction / Background / Issues
See CH – Summary

B – Considerations
See CH – Summary

C – Implications and Impacts		
1	Finance / Section 151	-
2	Legal / Monitoring Officer	-
3	Human Resources	-
4	Property Services	-
5	Information and Communications Technology (ICT)	-
6	Equality	Impact assessments will need to have been undertaken on all new or revised policies submitted to meetings of the Executive

C – Implications and Impacts		
7	Anti-poverty and Social	-
8	Communication	-
9	Consultation	-
10	Economic	-
11	Environmental	-
12	Crime and Disorder	-
13	Outcome Agreements	-

CH - Summary	
1.0	Background
1.1	<p>The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. The forward work programme includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item. It also now covers a longer period than the four-month periods on which it was based originally so as to strengthen forward planning arrangements.</p>
1.2	<p>The Executive's draft Forward Work Programme for the period November 2102 – April 2013 is attached.</p>
1.3	<p>It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included will therefore need to be reviewed regularly. Both strategic and operational issues are covered to inform the scrutiny process. Some items are likely to be determined by Portfolio Holders under delegated authority.</p>

2.0 **Role of Scrutiny**

- 2.1 The Board of Commissioners have already acknowledged the importance of the scrutiny role, and in particular task and finish groups, in the process of supporting the corporate work programme.
- 2.2 This work programme offers a basis for further developing the work of the Scrutiny Committees. Further refinement of the work programme will be necessary to ensure better alignment of the schedule of meetings in the future in order to allow for pre-decision scrutiny.

D – Recommendation

Members of the Executive are requested to:

confirm the attached work programme;

identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;

note that an updated Forward Work Programme will be submitted as a standing monthly item to the Executive.

Name of author of report: Huw Jones

Job Title: Head of Service - Policy

Date: 5 October 2012

Appendices:

Draft Executive Forward Work Programme – November 2012 – April 2013.

Background papers

Previous forward work programmes.

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2012 – April 2013



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. The forward work programme includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **November 2012 – April 2013** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included will therefore need to be reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

Issues to be reported to the Council's Sustainability Board are currently under review.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2012 – April 2013

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1	2013/14 Budget Strategy Category: Strategic	To prepare for the 2013/14 budget and to begin dialogue on the Executive's intentions	Deputy Chief Executive	Section 151 Officer Cllr W J Chorlton		19 November 2012	
2	2013/14 Council Tax Base Category: Strategic	To set the Council Tax Base in accordance with statutory requirements.	Deputy Chief Executive	Section 151 Officer Cllr W J Chorlton		19 November 2012	
3	2012/13 Revenue and Capital Budget Monitoring Report – Quarter 2 Category: Operational	Quarterly monitoring report	Deputy Chief Executive	Einir Wyn Thomas Head of Finance Cllr W J Chorlton		19 November 2012	
4	The Executive's Forward Work Programme Category: Strategic	Update work programme	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen		19 November 2012	
5	Partnership Rationalisation Category: Strategic	Progress report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr W J Chorlton		19 November 2012	
6	Single Integrated Plan Category: Strategic	Progress report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr W J Chorlton		19 November 2012	
7	Corporate Complaints Policy Category: Operational	Approval of policy.	Deputy Chief Executive	Lynn Ball Head of Function – Legal and Administration Cllr W J Chorlton		19 November 2012	

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8	Welfare Reform Category: Strategic	Adoption of local Council Tax Relief scheme. NB – Further reports will need to be submitted to the Executive during the year.	Deputy Chief Executive	Einir Wyn Thomas Head of Finance Cllr W J Chorlton		19 November 2012	
9	Information Governance Category: Operational	Progress report.	Deputy Chief Executive	Section 151 Officer Cllr W J Chorlton		19 November 2012	
10	HRA Subsidy Reform Category: Strategic	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Section 151 Officer and Shan L Williams Head of Housing Services Cllr O Glyn Jones		19 November 2012	
11	Empty Homes Enforced Sales Policy Category: Strategic	Approval of policy.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones	24 September 2012	19 November 2012	
12	Carers Strategies (Wales) Measure 2010 Category: Strategic	Approval.	Community	Gwen Carrington Director of Community Cllr Kenneth P Hughes		19 November 2012	
13	Review and Evaluation of Performance Category: Operational	Annual review.	Community	Gwen Carrington Director of Community Cllr Kenneth P		19 November 2012	

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				Hughes			
14	Local Development Plan Preferred Strategy Category: Strategic	Approve preferred strategy for public consultation	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr R LI Hughes	Special meeting 25 October 2012	19 November 2012	January 2013 (Date to be confirmed)
15	Onshore Wind Energy Supplementary Planning Guidance (SPG) Category: Strategic	Approve SPG for adoption by Full Council.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr R LI Hughes	Special meeting - 26 July; Update: main messages – 25 October 2012; 22 November 2012	To be confirmed.	January 2013 (Date to be confirmed)
16	Nuclear New Build Discharge of Function Category: Strategic	Endorsement of the Council's arrangements in relation to the discharge of its statutory and non-statutory functions.	Sustainable Development	Dylan J Williams Head of Economic Development Cllr Bryan Owen		19 November 2012	
17	Celtic Array Planning Performance Agreement (PPA) Category: Strategic	Endorsement of IACC and Centrica Planning Performance Agreement (PPA).	Sustainable Development	Dylan J Williams Head of Economic Development Cllr Bryan Owen		19 November 2012	
18	National Grid Planning Performance Agreement (PPA) Category: Strategic	Endorsement of Isle of Anglesey County Council, Gwynedd Council and National Grid PPA	Sustainable Development	Dylan J Williams Head of Economic Development Cllr Bryan Owen		19 November 2012	

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19	Welsh Government Regeneration Policy Review Category: Strategic	Endorsement of the Council's response to the important Welsh Government Consultation	Sustainable Development	Dylan J Williams Head of Economic Development Cllr Bryan Owen		19 November 2012	
20	National Grid Consultation Response Category: Strategic	Approval of the Council's response to informal consultation by National Grid	Sustainable Development	Dylan J Williams Head of Economic Development Cllr Bryan Owen		19 November 2012	
21	Corporate Property Asset Management Plan Category: Strategic	Direction for future assets and estates strategy	Sustainable Development	Mike Barton Head of Property Cllr R G Parry OBE	10 September or 22 November 2012 (To be confirmed)	19 November or 10 December 2012 (To be confirmed)	To be confirmed
22	2013/14 Budget Strategy Category: Strategic	To prepare for the 2013/14 budget and to continue dialogue on the Executive's intentions	Deputy Chief Executive	Section 151 Officer Cllr W J Chorlton		3 December 2012	
23	Welsh Government Compact Category: For information	Quarterly update report	Deputy Chief Executive	Huw Jones Head of Policy Cllr W J Chorlton	26 November 2012	10 December 2012	
24	The Executive's Forward Work Programme Category: Strategic	Update work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen		10 December 2012	
25	Democratic Renewal Strategy Category: Strategic	Progress report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr W J Chorlton		10 December 2012	

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26	Community Engagement Strategy Category: Strategic	Progress report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr W J Chorlton		10 December 2012	
27	Corporate Communications Strategy Category: Strategic	Approval of strategy.	Deputy Chief Executive	Huw Jones Head of Policy Cllr W J Chorlton	26 November 2012	10 December 2012	
28	Formal Agreement S33 Integrated Services for Children with Disabilities Category: Operational	Approval	Community	Gwen Carrington Director of Community Cllr Kenneth P Hughes	19 November 2012	10 December 2012	
29	Procurement of Capital Works in connection with Council Housing Stock Category: Operational	Approval of proposed route to procurement.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones		10 December 2012	
30	Policy for the disposal of HRA land for Affordable Housing Category: Strategic	Approval.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones		10 December 2012	
31	Meals on Wheels / Equipment Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	19 November 2012	10 December 2012	

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32	Modernising Education Category: Strategic	To approve the principles of the modernisation programme.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		10 December 2012	
33	Framework for Preserving and Enhancing Conservation Area Category: Strategic	Approve framework	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr R LI Hughes	22 November 2012	10 December 2012	5 March 2013
34	EU Funding post 2014 Category: Strategic	Endorsement / Approval.	Sustainable Development	Dylan Williams Acting Head of Economic Development Cllr Bryan Owen		10 December 2012	
35	Residents' Parking Category: Operational	Approval of proposed scheme and charges.	Sustainable Development	Dewi Williams Head of Highways and Waste Management Cllr R G Parry OBE	22 November 2012 (To be confirmed)	10 December 2012 (To be confirmed)	
36	2013/14 Budget Category: Strategic	To prepare for the 2013/14 budget and to continue dialogue on the Executive's intentions	Deputy Chief Executive	Section 151 Officer Cllr W J Chorlton		7 January 2013	
37	The Executive's Forward Work Programme Category: Strategic	Update work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen		14 January 2013	
38	Voluntary Sector Compact	Submission of revised Compact for endorsement.	Deputy Chief Executive	Huw Jones Head of Policy		14 January 2013	

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	Category: Strategic			Cllr Bryan Owen			
39	Commissioning with the Third Sector Category: Operational	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	December 2012	14 January 2013 (to be confirmed)	
40	Education Grants Category: Strategic	Agree the level of grants to be awarded to external organisations.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		14 January 2013	
41	School Transport Category: Strategic	Agee changes to the boundaries for free school transport.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		14 January 2013	
42	School Meals Category: Strategic	Agree price changes.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		14 January 2013	
43	Anglesey Primary Schools Modernisation – Llanddona; Beaumaris; Llangoed Category: Strategic	To decide on the way forward.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		14 January 2013	
44	Anglesey Primary Schools Modernisation – Holyhead Category: Strategic	To decide on the way forward.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		14 January 2013	

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45	Anglesey Primary Schools Modernisation – Llangefni Category: Strategic	To decide on the way forward.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		14 January 2013	
46	Youth Service – Service Level Agreements (SLA) with the Urdd and Young Farmers Category: Strategic	To agree the renewal of SLAs for the next three years, together with changes to grant levels in accordance with the Council's efficiencies programme	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		14 January 2013	
47	Nuclear New Build: revised statement of Community Consultation (SOCC) Category: Strategic	Approval of Horizon's revised Statement of Community Consultation.	Sustainable Development	Dylan Williams Acting Head of Economic Development Cllr Bryan Owen		14 January 2013	
48	Nuclear New Build Supplementary Planning Guidance (SPG) Category: Strategic	Endorsement of revised process and timescales for preparation of Wylfa New Nuclear Build Supplementary Planning Guidance.	Sustainable Development	Dylan Williams Acting Head of Economic Development Cllr Bryan Owen		14 January 2013	
49	Flood and Water Management Strategy Category: Strategic	Approval of strategy.	Sustainable Development	Dewi Williams Head of Highways and Waste Management Cllr R G Parry OBE	22 November 2012	14 January or 11 February 2013 (to be confirmed)	
50	Transforming Adult Social Care on Anglesey	To consider a report that will include: <ul style="list-style-type: none"> • A summary of the results of the 	Community	Anwen Davies Head of Adults'	December 2012 / January 2013	14 January / 11 February	

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	Category: Strategic	consultation process <ul style="list-style-type: none"> • A recommendation on the future direction of adult social care and contribution of the residential homes • A proposed implementation plan and preferred course of action 		Services Cllr Kenneth P Hughes		2013	
51	2013/14 Fees and Charges in respect of Adult Social Care Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	December 2012 / January 2013	14 January / 11 February 2013	
52	Community based services – 2013/14 charges Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	December 2012 / January 2013	14 January / 11 February 2013	
53	Homes for Older People – 2013/14 Standard Charge Category: Strategic	Approval.	Community	Section 151 Officer and Gwen Carrington Head of Community Cllr Kenneth P Hughes	January 2013	11 February 2013	
54	School Meals Category: Strategic	Agree revised school meals contract.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		11 February 2013	
55	Anglesey Primary	To decide on the way forward.	Lifelong Learning	Gwyn Parri		11 February	

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	Schools Modernisation – Llannau Category: Strategic			Head of Education Cllr G O Parry MBE		2013	
56	Single Integrated Plan Category: Strategic	Adoption of Plan in accordance with Policy Framework	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen	19, 20, 21,22, 26 November 2012	11 February 2013	5 March 2013
57	The Executive's Forward Work Programme Category: Strategic	Update work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen		11 February 2013	
58	Implementation of the Corporate Property and ICT Asset Management Plan Category: Strategic	Review of options and/or Business Case for future development of Council owned corporate property assets and approval to move to the next stage within the programme.	Sustainable Development	Mike Barton Head of Property Services Cllr R G Parry OBE		11 February 2013	5 March 2013
59	2013/14 Budget Category: Strategic	Adoption of final proposals for recommendation to County Council.	Deputy Chief Executive	Section 151 Officer Cllr W J Chorlton		18 February 2013	5 March 2013
60	2012/13 Revenue and Capital Budget Monitoring Report – Quarter 3 Category: Operational	Quarterly monitoring report	Deputy Chief Executive	Einir Wyn Thomas Head of Finance Cllr W J Chorlton		18 February 2013	
61	Improvement Priorities 2013/14 Category: Strategic	Endorsement of improvement priorities for recommendation to County Council.	Deputy Chief Executive	Huw Jones Head of Policy Cllr W J Chorlton		18 February 2013	

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62	Adults' Safeguarding Improvement Journey Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	January 2013	11 February 2013	
63	Housing Rent HRA 2013/14 Category: Operational	Approval of proposed rent increases for 2013/2014 for Council House Tenants.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones		18 February 2013	
64	Constitutional Changes Category: Strategic	Approval	Deputy Chief Executive	Lynn Ball Head of Function – Legal and Administration Cllr W J Chorlton		18 March 2013	
65	Annual Equality Report Category: Strategic	To approve the annual report for publication.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Kenneth P Hughes	4 March 2013	18 March 2013	
66	The Executive's Forward Work Programme Category: Strategic	Update work programme	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen		18 March 2013	
67	Public Sector Housing Capital Programme and Allocation budget 2013/14	Note and approval of the capital programme and allocation budget.	Community	Shan L Williams Head of Housing Services		18 March 2013	

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	Category: Operational			Cllr O Glyn Jones			
68	Common Allocations Policy Category: Strategic	Adoption of new Common Allocations Policy for social housing in Anglesey.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones	25 February 2013	18 March 2013	
69	Local Housing Strategy Category: Strategic	To approve the strategic direction.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones	25 February 2013	18 March 2013	
70	Nuclear new build-Blueprint for accommodation solutions Category: Strategic	To adopt recommendations as Council's formal response	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones	25 February 2013	18 March 2013	
71	The Executive's Forward Work Programme Category: Strategic	Update work programme	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen		22 April 2013	

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